

## CCCNS September Board Meeting Minutes

September 11, 2006

Present: Margie England, Tammy Berger, Laurel Adams, Cathy Bryan, Bettina Kehoe, Dair Brown, Eva Allen, Kathleen Farr, Matt Siena, Lora Makemsome, Rachel Lobring, Lacey Lichi, Debra Unger-Levingson, Cari Elyer, Sarah Alexander

- I. Meeting called to order at 7:10pm
- II. August minutes passed/all approved
- III. General Business – School pictures 9/13, Fall Open House 9/15 (9:30 to 11), Fall picnic 9/29.
- IV. Board Reports
  - a. President

Coffee with President – include on survey to see if anyone is interested.

Evaluation/Survey – Laurel and Dair are working on this.

Ideas for cutting costs of school – Ask families to donate supplies at the beginning of the year (tissues...). Include in the newsletter about donation box in hallway.

Add web master as possible board position.

Laurel would like to put a 30 - and 90 - day review in place for all new hires. Along with background check and finger prints.

Need to discuss with teachers their goals along with professional development opportunities.

The office will be painted – Cari will choose the color. Get approval for Library.

- b. Vice President

Sarah Ramusack will take over as VP.

Debra's ideas – Start a recycle/reuse program. Get the children involved.

Include in the newsletter a wish list (of craft supplies) from teachers.

Become more involved with Bloomingfoods. Join as a group...

Children clothing swap in the CCCNS gym. \$5 entrance fee.

- c. Secretary – nothing to report

d. Treasurer's report

Forty one students enrolled. Current tuition is \$55,195. Proposed budget for 2006-2007 shows CCCNS total expenses to be \$91,257 with a loss of \$415.

e. Fundraising

Dair will be taking over responsibilities for the Justin Roberts concert.  
All board members need to come up with two sponsors.  
Planning to hold a yard sale in the spring.  
Planning two direct mailings.  
Still waiting to hear about Grants.  
Include Parents' Night Out on survey.  
Strategic Planning meeting dates 10/14 or 11/18. 10/9 board meeting will cover the first part of the strategic planning. Check dates with teachers.

f. Publicity - CCCNS has a storage unit for the yard sale items.

g. Membership – nothing to report

h. Participation – nothing to report

i. Equipment/Supplies – Tell Cari if you see anything that needs to be fixed.  
Call Adam Beaver to fix bike.

j. Communications – We will need 10 copies of the newsletter for the Open House.  
Include free advertisement for Mr. Copy in the newsletter.

k. Librarian/Archives – Book orders are in.

m. Special events – Coordinating a visit from the fireman.

n. Parent coordinator – Cleaning schedule will be posted in every room and a copy given to each teacher. The month of May is empty. Need to ask teachers to make shorter cleaning list due to lack of people.

o. Director – Tess brought in two new CD players.  
The three used toilets will be removed before the fall open house.  
Margie will fill out paper for NAEYC reimbursement.

V. Meeting adjourned